|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Telephone:** |  |
|  |  | **Email:** |  |
|  |  |
| **Employer’s name (if applicable):** |  |

**I understand and agree:**

DWP may use my image, film, video, sound recordings, transcripts, and any documented record for any internal/external promotional purposes and/or publications (printed, electronic media and electronic formats, including internal and public websites as well as social media sites). I may also be referred to in Ministers’ speeches or in written annual reports.

DWP may share my image, film, video, sound recordings, transcripts and any documented record with its agencies, other Government departments (including their agencies) and external organisations to use for their promotional purposes and publications.

I can withdraw my consent to the DWP using my case study at any time by writing to the department. If I do so, I understand it may not be possible to withdraw material that has already been produced or published (including on the internet) but DWP will not produce any further material.

DWP does not accept any responsibility if, despite the department’s action to handle my information appropriately, I am recognised from my images, film, video, sound recordings, transcripts or in any documented record, by any members of the public.

My images, film, video, sound recordings, transcripts and any documented record may be used by DWP wholly or in part and that these may be altered or revised as deemed necessary.

All copyright in my images, film, videos, sound recordings, transcripts and any documented record shall remain the property of DWP, and that I shall not be paid for any such images, film, video, sound recordings, transcripts and any documented record.

I have read and understood the above.

|  |  |
| --- | --- |
| **Signed:** |  |
| **Date:**  |  |